

Mackinaw Area Public Library
November Board Meeting Minutes
December 12, 2018

Meeting called to order at 6:59pm

Present Board Members: Brian Jaeschke, Katie Strittmatter, Sue Krueger, Betty Waak, Kathy Jury and Library Director Jolene Michaels

Absent: Kelly Kent

November 14, 2018 Meeting Minutes were reviewed and approved with a motion by Katie Strittmatter and seconded by Sue Krueger. Motion carried unanimously.

MAPL Financial Statement was reviewed and approved with a motion by Betty Waak and seconded by Katie Strittmatter. Motion carried unanimously.

Jolene asked the board to approve having the library open the Saturday of Winterfest for the escape room. Motion made by Betty Waak to be opened on the Saturday of Winterfest; seconded by Katie Strittmatter. Motion carried unanimously.

Jolene reported that in January, the following newspaper subscriptions will start: *Lansing State Journal*, *Sault Evening News*, *Detroit Free Press* and *USA Today*. She is also looking into Gongwer which covers the Michigan legislature. She is working to find six other libraries in the area to subscribe so a reduced rate can be obtained.

Jolene shared that the library has received three offers of donations. The first is the personal papers, contracts and other materials from Mary Stuart Adams. These items have been received. The second item is an old map of the cemetery in Mackinaw City. The gentleman contacted the library before hunting season but has not been in contact since regarding the donation. The last donation was to be sheet music found in the attic of Church of the Straits. Since the initial offer, the church has decided to hold onto the boxes of music.

Jolene acknowledged the receipt of Thank You cards and letters from the kids at the school.

Jolene announced that usually in January there is a budget adjustment. This year, there will not be one.

Discussion was held in regards to canceling the January meeting as there are few agenda items and Jolene will be working on ? Motion was made by Katie Strittmatter to cancel the January 9th meeting and seconded by Kathy Jury. Motion carried unanimously.

Jolene reported that she checked on the shelving units from Madonna University and they are currently renovating. The units will not be accessible until the end of January.

Jolene stated that Full Circle Contracting will be ready to do the insulation in the library in January or February. Discussion was held as to whether the library should be closed while they do the work. The book cases will be covered with plastic and there will be dust in the air. The project would take 2-3 days. Motion was made by Brian Jaeschke to close the library for 2-3 days while work is done and seconded by Sue Krueger. Motion carried unanimously.

Jolene passed out the financial statement from the Community Foundation for Northeast Michigan. The Mackinaw Area Public Library Fund is a participant.

Jolene also passed out a draft for some guidelines for future presidents and treasurers. She prepared this in regard to Betty Waak's request for some written instructions. In regard to this, Katie Strittmatter reported that she spoke with Richard Mahlmeister, our accountant, and we are doing everything correctly. Further discussion will be held at a future meeting.

Motion to adjourn made by Betty Waak and seconded by Kathy Jury. Meeting adjourned at 7:42pm.