

Mackinaw Area Public Library
Board of Directors Meeting, November 8, 2017
Minutes of October 12, 2017 at Pellston Village Hall Branch

Meeting called to order 7:04 p.m. by President Pan Godchaux, via Skype.

Present: Kelly Kent, Jolene Michaels, Robin Nelson, Katie Strittmatter, and Betty Waak. Absent: Sue Krueger. Guest: Jim Gillett, Pellston President.

Corrected and approved September 13, 2017 Board minutes. Motion: Waak; second, Kent. Approved: unanimous voice vote.

Corrected and accepted financial statements (Income/Disbursements; Profit/Loss; Deposit Detail; and Check Detail) for September, 2017. Motion: Waak; second, Kent. Approved: unanimous voice vote.

Update on Community Foundation funds: Transfer of \$53,376 into savings at Citizen's Bank on 9/26/17. CD funds of \$32,516 transferred to savings on 8/10/17. Total investment funds in savings: \$85,892. These monies will be invested in municipal bonds, including downstate and northern Michigan municipalities.

Consumers Energy Savings recommended changing to LED lighting. The lighting has improved, although savings was lower than expected. Savings has been about \$1,000 this year.

Barracuda device subscription was discussed. One year subscription cost is \$500, or 5 years (4 yr., plus 5th year free) for \$1,200. This service provides network protection and firewall for the Mackinaw City branch because of the high number of on-site computers. Motion to renew for 5 years at \$1,200: Waak, second, Nelson. Approved: unanimous voice vote.

Freemusic service has been used in the past and was paid for by the Northern Library Co-op. The Director is looking into Hoopla audio services. This includes music, videos, streaming media, and e-books. Traverse City Library patrons gave good reviews of this service. Cost is \$3-5,000 per year. It is a per-use service, with a limit of so many per month, to be determined. The Director will bring a recommendation to the November meeting.

Capital improvement (CI) quotes on proposed projects were discussed.

Carpet- for Community room, including a runway carpet on high traffic areas in the main room. Four quotes included:

A. Pumco Interiors- Shaw “Vibrant”- \$12,433.69

B. Pumco Interiors- Shaw “Quartz”- \$14,128.15

C. Custom Carpets, Inc.- Shaw “Pattern Hookup”- \$7,180

D. Cheboygan Carpet Outlet- Aladdin “Brilliantly Amazed”- \$7,420.59

Consensus of carpet color choice was the Aladdin “Brilliantly Amazed” pattern. The Director was authorized to get a quote for this product from Custom Carpets, Inc. and to spend the higher amount of \$7,450. Motion: Strittmatter; second- Kent. Approval: unanimous voice vote.

Landscaping

Mayberry Gardens- materials and labor, sketch of proposal- \$3,500. Also, ask city workers to move boulders.

Tree trimming- contact Electric Company for tree work on private property.

Insulation- waiting for updated quotes.

Shelving for branch libraries- \$3-4,000

Carpet cleaning (Bliss) May 2018- \$400

Recommendation from the Director on priorities for CI, including setting aside any additional donations for CI.

There was no public comment.

Call for adjournment: Godchaux. Motion: Waak; second, Strittmatter.
Meeting adjourned at 8:05p.m.

Respectfully submitted by,

Robin V. Nelson
Secretary, 2017-2018